



**Albany Technical College**  
**Associate of Science in Nursing Program**  
**Admission Packet**  
**Spring 2024**

The Associate of Science in Nursing Program at Albany Technical College is approved by the Georgia Board of Nursing, 237 Coliseum Drive, Macon, Georgia 31217-3858 Phone: 487-207-2440 and is accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326, Phone: 404-975-5000, Fax: 404-975-5020.

Revised  
June 2023

***The deadline for completion of all admission requirements is 5:00 pm on November 1, 2023 for Spring 2024 admission.***

Students seeking admission to the Associate of Science in Nursing (ASN) Program Spring 2024 admission will need to complete all of the following steps for admission consideration.

- Step 1 Complete the **Albany Technical College General Admission** application online [www.albanytech.edu](http://www.albanytech.edu) or in person at the college. Meet all the requirements for admission to an associate level program. *Completion of the college application is for general admissions to the college only. It is not an application to the Associate of Science in Nursing program.*
- Step 2 Take the ATI Test of Essential Academic Skills (ATI TEAS) exam. Testing information can be obtained at Albany Technical College testing center @ 229-430-2709 or 430-3580. Tests are scheduled by appointment only. ***There is a limit of two attempts in a 12-month period of time and test scores are valid for one year from the date of the examination. The two attempts must be a minimum of 30 days apart. All test scores must be valid for Spring semester (e.g., May 2023 to May 2024).*** ATI TEAS exams taken at other colleges are valid. It is the student's responsibility to obtain and submit an *official transcript from ATI.*

**ATI TEAS Testing Dates for ATC:**

- June 27, 2023
- June 30, 2023
- July 7, 2023
- July 11, 2023
- July 14, 2023
- July 18, 2023
- July 21, 2023
- July 25, 2023
- July 28, 2023
- August 2, 2023
- August 4, 2023
- August 9, 2023
- August 11, 2023
- August 16, 2023
- August 18, 2023
- August 23, 2023
- August 25, 2023
- August 30, 2023

- September 1, 2023
- September 6, 2023
- September 8, 2023
- September 13, 2023
- September 15, 2023
- September 20, 2023
- September 22, 2023
- September 27, 2023
- September 29, 2023
- October 2-6, 2023
- October 9-13, 2023
- October 16-20, 2023
- October 23-27, 2023
- October 30, 2023
- October 31, 2023
- November 1, 2023

Note: *An overall minimum ATI TEAS score of 60% is required to be eligible for program admission.*

Step 3 Complete the **Associate of Science in Nursing application** and turn it in to the nursing Administrative Assistant in the Nathaniel Cross Building, Room HCT- 115.

Step 4 To ensure that all eligible credits are evaluated towards program admission requirements, submit a copy *all* official transcripts from *all* schools you have attended. If all official transcripts are not submitted from every institution attended, the ASN application process will be incomplete.

*Order two official transcripts:* One for the college and one for the nursing department. You may send official e-transcripts for the Nursing Department only to [llanier@albanytech.edu](mailto:llanier@albanytech.edu)

*If Albany Technical College is the only institution you have attended you do not need to request official transcripts.*

*All application documents delivered to the Albany Technical College Nursing program pertaining to admission files become the property of the College and will not be returned to applicants. This includes but is not limited to transcripts, clinical evaluations forms, or outside test reports.*

Students seeking admission to the Associate of Science in Nursing Program must return the **completed** application package (e.g., completed nursing application, ATI TEAS official results, and official transcripts from all previously attended institutions) to the nursing department office **by November 1, 2023.**

**No applications will be accepted after the deadline.**

Admission to the ASN Nursing Program:

The admission to the ASN program is a **competitive admission process**. Students will be granted admission according to their qualifications and completeness of their application packet.

Applicants must:

1. Meet all admission criteria for Albany Technical College and be admitted in “good” standing with the College.
2. Have a minimum **nursing GPA of 2.75** on all nursing curriculum course work attempted at all institutions attended.
3. Have a minimum **ATI TEAS** score of **60%**
  - a. ATI TEAS will only be accepted if valid at the time of program entry (i.e., the start of RNSG courses).
4. Applicant must not have been excluded/dismissed from any other nursing program for any reason, including (but not limited to) academic misconduct, disruptive/unprofessional behavior, or program failure.
5. A student who has failed (D or F) two (2) nursing courses, whether at a 2 year or at a 4-year institution including ATC will not be eligible for admission or continuation in the nursing program at ATC.
  - a. Consideration may be given if the failures occurred over 3 years prior to application for admission or if the student has obtained a LPN degree and practiced in an acute care setting since the two (2) nursing course failures.
6. A minimum Nursing GPA of 2.75 from the transfer institution is required for transfer credits.
7. All science courses: Anatomy and Physiology I and II and Microbiology are required with a “C” or better and will only be accepted if completed within five years of the date of program entry (i.e., the start of RNSG courses).
  - a. For example, a student entering the program in Fall semester Anatomy and Physiology I and II and Microbiology must all be valid on the start day of ASN program courses (i.e., RNSG courses) during Spring semester.
8. Complete, sign, and submit the application for admission to the ASN program.
9. **All applicants will be mailed a notification letter (e.g., acceptance or denial) of admission by the last week of November.**



**ALBANY**  
Technical College

1704 S. Slappey Boulevard  
Albany, GA 31701-3514  
229.430.3500  
Toll Free: 877.261.3113

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**ASN Student Application**

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_

Maiden: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Student ID#: \_\_\_\_\_ **(applications are not accepted without a valid ATC student ID)**

Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Name

Relationship

Number

**Please ensure that the information listed above is kept current as this will be the information used to contact you reference program updates or your emergency contact person if needed.**

Have you ever attended Albany Technical College? **Yes**\_\_\_\_ **No**\_\_\_\_

Have you ever attended an ASN or BSN program at another school? **Yes**\_\_\_\_ **No**\_\_\_\_

If yes, where? \_\_\_\_\_ Dates: \_\_\_\_\_

Did you receive a **(D)** or **(F)** in any of your nursing courses at this or another school?

Yes \_\_\_\_\_ No \_\_\_\_\_ (If you received a "D" or "F" in 2 nursing courses within the past 5 years you are not eligible for this program. Transcripts must be submitted with application)

I understand that completion of this application does not in itself grant admission to the nursing program. I understand an application to the Albany Technical College ASN program must be resubmitted if I am not selected.

***All information provided is correct. Providing false information or records may result in dismissal from the program.***

Signature: \_\_\_\_\_