Albany Technical College

Associate of Science in Nursing Program

Admission Packet

Fall 2026

<mark>Evening/Weekend Track</mark>

Revised
December 2025

The deadline for completion of all admission requirements is <u>5:00 pm on June 1, 2026,</u> for Fall 2026 admission.

Students seeking admission to the Associate of Science in Nursing (ASN) Program Fall 2026 admission will need to complete all the following steps for admission consideration.

Step 1   Complete the **Albany Technical College General Admission** application online www.albanytech.edu or in person at the college. Meet all the requirements for admission to an associate level program. ***<u>Completion of the college application is for general admissions to the college only. It is not an application to the Associate of Science in Nursing program.</u>***

Step 2   Take the ATI Test of Essential Academic Skills (ATI TEAS) exam. Testing information can be obtained on the Albany Technical College (ATC) website, in the ATC Testing Center, or at 229-430-0553. Tests are scheduled by appointment only.

- ***<u>There is a limit of two attempts in a 12-month period of time</u>***
  - ***<u>The two attempts must be a minimum of 30 days apart.</u>***
- ***<u>Test scores are valid for 24 months from the date of the examination</u>***
- ***<u>Test scores must be valid on the start date of nursing (RNSG) courses.</u>***

ATI TEAS exams taken at other colleges may be accepted, if valid. It is the student's responsibility to obtain and submit an *official transcript from ATI.*

ATI TEAS Testing Dates for ATC:
- Jan.2, 2026
- Jan. 9, 2026
- Jan. 16, 2026
- Jan. 23, 2026
- Jan. 30, 2026
- Feb. 6, 2026
- Feb. 13, 2026
- Feb. 20, 2026
- Feb. 27, 2026
- Mar. 6, 2026
- Mar. 13, 2026
- Mar. 20, 2026
- Mar. 27, 2026
- Apr. 3, 2026
- Apr. 10, 2026

- Apr. 17, 2026
- Apr. 24, 2026
- May 4 -8, 2026
- May 11- 15, 2026
- May 18 – 22, 2026
- May 25 – 29, 2026
- June 1, 2026

Note: *An overall minimum ATI TEAS score of 60% is required to be eligible for program admission.*

Step 3   Complete the **Associate of Science in Nursing application packet (i.e., ASN application, official transcripts, and official ATI TEAS scores)** and submit it to the ASN Administrative Assistant at the Phoebe/ATC Living and Learning Community. If additional assistance is needed, call 229-430.3698.

Step 4   To ensure that all eligible credits are evaluated towards program admission requirements, submit a copy of *all* official transcripts from *all* schools you have attended. If *all* official transcripts are not submitted from every institution attended, the ASN application process will be deemed incomplete.

Order two official transcripts: One for the college and one for the nursing department. You may send official e-transcripts for the Nursing Department only to llanier@albanytech.edu

If Albany Technical College (ATC) is the only institution attended, please submit an unofficial copy of the ATC transcripts with completed application packet.

All application documents delivered to the Albany Technical College Nursing program pertaining to admission files become the property of the College and WILL NOT be returned to applicants. This includes but is not limited to transcripts, clinical evaluations forms, or outside test reports.

Students seeking admission to the Associate of Science in Nursing Program must return the **completed** application package (e.g., completed nursing application packet includes ASN application with valid ATC student ID number and email address, ATI TEAS official results, and official transcripts from **_all_** previously attended institutions) to the nursing department office **by June 1, 2026.**

No applications will be accepted after the deadline.
Admission to the ASN program is a **competitive admission process.** Students will be granted admission according to their qualifications and completeness of their application packet.
Applicants must:
1. Meet all admission criteria for Albany Technical College and be admitted in "good" standing with the College.
2. Have a minimum **nursing GPA** of **2.75** on all nursing curriculum course work attempted at all institutions attended.
3. Have a minimum **ATI TEAS** score of **60%**
   a. ATI TEAS will only be accepted if valid at the time of program entry (i.e., must be valid at the start of RNSG courses).
4. Applicant must not have been excluded/dismissed from any other nursing program for any reason, including (but not limited to) academic misconduct, disruptive/unprofessional behavior, or program failure.
5. A student who has failed (D or F) two (2) nursing courses, whether at a 2 year or at a 4-year institution including ATC will not be eligible for admission or continuation in the nursing program at ATC.
   a. Consideration may be given if the failures occurred over 3 years prior to application for admission or if the student has obtained a LPN degree and practiced in an acute care setting since the two (2) nursing course failures.
6. A minimum Nursing GPA of 2.75 from the transfer institution is required for transfer credits.
7. All science courses: Anatomy and Physiology I and II and Microbiology are required with a "C" or better and will only be accepted if completed within five years of the date of program entry (i.e., the start of RNSG courses).
   a. For example, a student entering the program in Fall semester Anatomy and Physiology I and II and Microbiology must all be valid on the start day of ASN program courses (i.e., RNSG courses) during Spring semester.
8. Complete, sign, and submit the application for admission to the ASN program.
9. **All applicants will be mailed a decision letter (e.g., acceptance, denial, or incomplete) of admission by the third week of June.**

ALBANY Technical College

1000 North Jefferson Street
Albany, GA 31701-3514
229.430.3500
Toll Free: 877.261.3113

ASN Student Application

Date: _____

Last Name: _____ First: _____ MI: _____

Maiden: _____

Date of Birth: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____ Work Phone: _____ Home Phone: _____

ATC Student ID#: _____ **(applications are not accepted without a valid ATC student ID & email)**

ATC Student Email Address: _____

Emergency Contact: _____

            Name   Relationship   Number

Please ensure that the information listed above is kept current as this will be the information used to contact you reference program updates or your emergency contact person if needed.

Have you ever attended Albany Technical College? **Yes**_____ **No**_____

Have you ever attended an ASN or BSN program at another school? **Yes**_____ **No**_____

If yes, where? _____Dates:_____

Did you receive a **(D)** or **(F)** in any of your nursing courses at this or another school?

Yes_____ No_____(If you received a "D" or "F" in 2 nursing courses within the past 5 years you are not eligible for this program. Transcripts must be submitted with application)

I understand that completion of this application does not in itself grant admission to the nursing program. I understand an application to the Albany Technical College ASN program must be resubmitted if I am not selected.

All information provided is correct. Providing false information or records may result in dismissal from the program.

Signature: _____